

MINISTRY OF ENVIROMENT AND SANITATION

| Department of Forestry            |                        |   |   |  |  |                     |
|-----------------------------------|------------------------|---|---|--|--|---------------------|
| Procedure for Revenues Generation |                        |   |   |  |  |                     |
| S/NO                              | SERVICE/REVENUE ITEM   | FEES  | Description   | ELIGIBILITY  | PROCEDURE FOR REGISTRATION   | Procedure Time line |
| 1                                 | Inside-Forest Reserve  | 10,000/Truck  | Felling and Evacuation of indegenous tree species within the Forest Reserve | Valid Registration/Renewal of Property Hammer for current year | Interested Tree Taker pays N10,000 at designated bank into Treasury Single Account (TSA) and Scouts for indignous tree species in the Forest Reserve | 2 days              |
| 2                                 | Plantation Thinning    | 4,000-6,000 per stump. 50,000-70,000 Application fees | Thinning of mature stands of exotic tree species within the Forest Reserve  | Renewal of Hammer and 3 years tax clearance                    | i. Interested individual applies for a maximum of 100 stumps per allocation  | 1 day               |
|                                   |                        |   |   |  | ii. Officials of the Department would verify claims and file a report  | 3 days              |
|                                   |                        |   |   |  | iii. Entry fees of 50,000 (Gmelina) or 70,000 (Teak) is paid for application before operation commences  | 1 day               |
|                                   |                        |   |   |  | iv. Allocation is approved after documents are attached and 400,000 (Gmelina) or 600 000 (Teak) is paid into T S A                                   | 1day                |
| 3                                 | Outside Forest Reserve | 1,600-4,000 per stump                                 | Fees collected on indegenous tree species outside the Forest Reserve        | Renewal of property Hammer and any machine used in felling     | i. Registered tree taker leads the Forest Guard to the site.   | 1 day               |
|                                   |                        |   |   |  | ii. Tree is inspected and Trees Inspection certificate (T.I.C) is issued which contains particulars of the tree.                                     |                     |
|                                   |                        |   |   |  | iii. The T.I.C. is taken to Revenue Collectors who gives Revenue code and  | 1 day               |
|                                   |                        |   |   |  | iv. Payment is made into T.S.A at designated banks.  |                     |
|                                   |                        |   |   |  | v. Automated Revenue Receipt (ARR) is taken to revenue collector and Tree Permit is issued. The tree permit can be used to                           |                     |
|                                   |                        |   |   |  | Forest Guards while Log Certificate is issued. Log Certificate is used to acompany Logs to the   | 2 days              |

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| 4 | Evacuation Schedule                            | 6000-18,000                       | Levy is collected before Fltched Planks are moved from one town to another                          | Any Timber Contractor Moving Planks from one town to another | Payment is made based on vehicle at the Control Post.   | 1 day   |
| 5 | Renewal and Registration of processing Machine | 2,500-10,000                      | The Equipments include:- Power Saw, Circular & Planning Machine                                     | Evidence of renewal of the previous year                     | The fee is paid into T.S.A  | instant |
| 6 | Property Hammer                                | 15,000                            | Instrument used by the government to Licence  | Renewal of the previous year                                 | The fee is paid into T.S.A  | instant |
| 7 | Minor Forest Produce                           | 2,000-30,000 depending on vehicle | Fees paid on movement of Charcoal and Bamboo  | Any Individual   | Fee is paid at Control Post   | Instant |
| 8 | Taungya Farmer Fees                            | 2,500/acre                        | Fees paid per acre to plant arable crops in Forest Reserve. These crops are intercropped with trees | Taungya Farmer   | Application is made by farmer stating location and Acres of land interested in:-(a) Land is inspected and report made, (b) Approval is granted based on report made | 2 days  |
| 9 | Hamering Fees on Private Plantation            | 1,500/stump                       | Fees is paid as hammering fee on exotic tree species in free areas                                  | Owners Consent on Tree is obtained                           | (a) The treetaker write a letter of application stating location, Number of stumps and species of tree, (b) Trees are inpected and report made (c) Approval is      | 2 days  |
|   |  |                                   | <b>SCHEDULE OF INTERSTATE MOVEMENT OF GOODS</b>   |  |   |         |

|    |  |                  |  |                                  |                                    |         |
|----|--|------------------|--|----------------------------------|------------------------------------|---------|
| 10 | Haulage Fees on Interstate Wood Transportation | 1,500-6,000/ veh | Fees are paid on interstate movement of processed wood | anyone moving the processed wood | Fees are paid at the control post. | instant |
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