

MINISTRY OF AGRICULTURE AND FOOD SECURITY

DEPARTMENT OF PRODUCE SERVICES

A. PROCEDURES FOR REGISTRATION AND RENEWAL OF PRODUCE
LICENCES AND STORES

- (i) The Applicant come forward with application letter to register as a Produce Merchant /Storekeeper in the State.
- (ii) The applicant letter is accompanied with Certificate of registration with Corporate Affairs Commissions, Tax Clearance Certificate for the past 3 years (for state registration)
- (iii). The Warehouse/Store to be used is inspected by Produce Officer.
- (iv) The applicant is advised of the amount to be paid
- (v) The amount is paid into bank and E-receipt issued by bank is brought to the office.
- (vi) Thereafter Certificate of Store Registration and License is issued.

The Agency and Revenue Codes are as follows:

Agency Code - 4130011

Revenue Code - 4020011

Approved Tariffs –

State Registration - #150,000.00

Local ” - #15,000.00

Desk Officer - Adegbite Olufunminiyi

Phone Number - 08033598772

Email - adegbiteniyi15@gmail.com.

Relevant Law - Produce Inspection Regulations 1951

B. PROCEDURES FOR GRADING OF SCHEDULED PRODUCE
(COCOA, PALM KERNEL,CASHEW)

The procedures for grading of scheduled produce are as stated below-

- (i) The Applicant come forward to inform Produce Officer to grade produce.
- (ii) After Inspection of the produce in the store and ascertaining the quantity, the Applicant is advised to make payment into bank.

(iii) The Applicant then come forward with the E-receipt issued by the bank.

(iv) The produce is then subjected to necessary Quality Test and evacuated if it meet prescribed quality.

The Agency and Revenue Codes are as follows-

Agency Code; 4130011

Revenue Code; 4020011

Approved Tariffs

Cocoa #5,000.00/Ton

Palmkernel=2,000.00/Ton

Cashew =2,000/Ton

C. PROCEDURES FOR COLLECTION OF HAULAGE FEES

The procedures for haulage collection are as stated below;

- i. The vehicle carrying the Produce stops at the Control Post .
- ii. The officers at the Control Post will check the vehicle to ascertain the quantity of produce in the vehicle.
- iii. The approved tariff is paid to the officer in charge.

Approved tariff

1. #100.00/ton.